



Rexford Landing Farmers Market Application

2024 Season

We are so happy you want to be a part of the new
Rexford Landing Farmers Market in Clifton Park, NY!

2024 Season:

May 23rd- Sept 26th
Thursdays from 3-7pm

Vendor Lots & Market Fee:

10 x 10 Vendor Lots
\$200/Season
Inquire for daily market scheduling & availability

Location:

675 Grooms Road, Clifton Park NY 12065
The market will be right on the busy corner of Grooms Road & Vischer Ferry
Road on the premises of the Rexford Landing plaza. Vendor lots will be around
the plaza's patio circle and spaced on the grassy areas surrounding it.

Application Checklist:

- Complete & sign this Application & Farmers Market Guidelines
- Complete & sign the Hold Harmless Agreement
- Attach copies of certificates, licenses, & permits as required by NYS/local agencies for your business/products to be sold (including your Sales Tax Certificate)
- Attach copy of Liability Insurance (min. coverage of \$1,000,000) listing "Rexford Landing Farmers Market" & "Rexford Landing, LLC" as Certificate Holder & Additional Insured
- Complete & sign the Hold Harmless Agreement
- Send Application
 - By email: contact@rexfordlanding.com
 - By mail: 675 Grooms Road, Clifton Park NY 12065
Suite 102 (The Blooming Artist), Attn: Rexford Landing Farmers Market

Farm/Business/Vendor Name _____

Applicant's Name _____

Address _____

Phone _____ Alt. Phone _____

Email Address _____

Website _____

Social Media Handle _____

Please briefly describe your farm/business:

Please list any and all products you're planning to sell at the Market:

What are your current sales outlets? What other markets do you participate in?

Rexford Landing Farmers Market

Guidelines

Rexford Landing Farmers Market is located on the premises of the **Rexford Landing plaza at 675 Grooms Road in Clifton Park, NY 12065**. The market is on the busy corner of Grooms Road & Vischer Ferry Road. The Market will be every **Thursday from 3-7pm from May 23rd to September 26th, 2024**. This is the second season of this annual Market!

Market Mission:

- The Rexford Landing Farmers Market seeks to serve as a convenient locale for the Clifton Park community to access locally produced, fresh, & nutritious produce & foods and to learn about & support local farms & businesses.
- The Rexford Landing Farmers Market seeks to provide local farmers & producers a convenient opportunity to sell products directly to consumers.
- The Rexford Landing Farmers Market seeks to grow the sense of community among Clifton Park residents & our Upstate NY neighbors in a family-friendly environment.

Market Season and Operational Time:

- The Market will operate on Thursdays from 3-7pm from **May 23rd - September 26th, 2024** at 675 Grooms Road, Clifton Park NY 12065 (Rexford Landing plaza).
- The Market will operate rain or shine with exception for severely inclement weather conditions. Vendors will be notified prior to the Market start time via email or phone if the Market is canceled for the day. If severely inclement weather develops during the Market the Market may end early at the sole discretion of the Market Manager.

Vendor Lot Set Up & Take Down:

- Vendors may arrive up to two (2) hours early and no later than thirty (30) minutes prior to the Market start time to set up their Vendor Lots. Please check in with the Market Manager, on site or by phone, prior to unloading. Vendors are kindly asked to adhere to their Lot assignments.
- Tables, tents, & other Vendor Lot displays are to be supplied and set up by Vendors. Vendor Lots must appear neat & clean. Vendor names must be clearly visible on tents/tables. All tents must be securely anchored with weights/stakes (20 lbs min. per tent leg). Please ensure all displays are appropriate for this family-friendly Market.
- Vendors may unload vehicles around the plaza patio circle (in the parking lot) but are asked to promptly move vehicles ASAP to allow unloading space for other Vendors. Vendor vehicles should be parked along the grass in the rear of the parking lot behind the plaza building or in the rear of the parking lot by the dumpsters; all Vendor Vehicles *must* be parked here 15 minutes prior to the Market start time and remain here until after the Market ends.
- Vendors must be completely set up & ready to sell products to consumers at least 15 minutes prior to the Market start time.

- Vendor Lots must remain set up for the entire duration of the Market as a courtesy to Market attendees, fellow Vendors, and the Rexford Landing Farmers Market.
- Vendors must take down their set ups and have vehicles reloaded no later than 1 hour following the Market end time.
- Each Vendor is responsible for ensuring their Lot is clean prior to departure from the premises. Vendors must haul their own trash off the premises.

Market Operations:

- The Market will start promptly at the Market start time.
- Vendor Lots must remain operational with a designated operator present for the duration of the Market.
- Vendors and their operators are responsible for knowing, understanding, & complying with all NYS guidelines & regulations relating to the production and sale of their products. Any relevant & required certifications/licenses/permits must be displayed & visible.
- Vendors may only sell accepted products that were either disclosed in Application or agreed upon via written communication with the Rexford Landing Farmers Market team.
- Product exclusivity is not guaranteed; the Rexford Landing Farmers Market team will try their best to ensure an optimal selling environment for all Vendors via Vendor selections, accepted/denied products, & Vendor Lot assignments.
- Vendors are responsible for ensuring clear walkways around their Lots and maintaining clean Lots. Vendors are kindly asked to provide their own trash receptacles for use by Market attendees.
- Vendors and their operators are expected to show kindness & respect to Market attendees, fellow Vendors, and the Rexford Landing Farmers Market team.
- Vendors are entirely responsible for collection of monies, including sales tax, from the sale of their products. Please ensure your payment collection method works prior to the first sale of the day!
- Well-behaved & friendly dogs are welcome but must be kept leashed. You must clean up after your dog and provide your own bags to do so with.
- Smoking is not permitted at the Market
- Live music will be provided at the Market; Vendors are kindly asked not to play other music which may distract from the live performance.
- Vendors may begin taking down their set ups after the Market end time.

Social Media/Photography:

- Vendors agree to use of their names, products, logos, & social media handles for Market promotional/marketing purposes. Vendors agree to the Market team photographing their Lot set ups & products for these purposes.
- The Rexford Landing Farmers Market social media handle (IG & FB) is **@rexfordlandingfarmersmarket** and Vendors are encouraged to tag the Market in their own promotional/advertising posts!

Vendors may contact the Rexford Landing Farmers Market team at contact@rexfordlanding.com with any questions or concerns that do not require immediate attention. The team will respond ASAP & within a few days.

The Market Manager is your point of contact for all operational questions & concerns that do require immediate attention. It is expected that Vendors will contact the Market Manager ASAP with any problems or concerns, including day-of Market lateness or cancellation.

Interim Market Manager: Natalia Romano (518-772-8408)

These Guidelines help our Market Mission; Vendors not in compliance with the Guidelines risk cancellation of the Market Agreement between Vendor and Rexford Landing Farmers Market and removal from the Market without refund of any Market Fees. The Rexford Landing Farmers Market reserves the right to do this without warning and at the discretion of the Market Manager & Rexford Landing Farmers Market team. Should Vendors have constructive complaints or suggestions, please share them to the Rexford Landing Farmers Market Team at contact@rexfordlanding.com & the team will respond ASAP.

I have read, understand, & agree to the Rexford Landing Farmers Market Guidelines

Vendor Signature _____ Date _____

Printed Name _____ Title _____

Thank you!

Please expect to hear from us soon

Rexford Landing Farmers Market

Hold Harmless Agreement

Vendor Name _____

Farm/Business Name _____

Address _____

City/State/Zip _____

Phone _____ Email Address _____

The Vendor and undersigned agrees that they will comply with the Rexford Landing Farmers Market Guidelines for the duration of the season. Non-compliance with these Guidelines will result in cancellation of the Market Agreement between Vendor and Rexford Landing Farmers Market and removal of Vendor and undersigned from the market without refund of any Market Fees.

Rexford Landing, LLC and the Rexford Landing Farmers Market do not guarantee security of goods, and onsite security is not offered. Vendor agrees to have goods on our property at their own risk.

Rexford Landing, LLC, the Rexford Landing Farmers Market, and its coordinators are not responsible or liable for the loss or damage to Vendor's property from theft, disappearance, damage by fire, water, weather, accident or any other cause. Vendor agrees to indemnify, defend and protect Rexford Landing, LLC and the Rexford Landing Farmers Market against and hold Rexford Landing, LLC and the Rexford Landing Farmers Market harmless from any and all claims, demands, suits, liability, damages, loss or costs of whatever nature which might result from any of Vendor's goods or services, or from any action or failure to act by Findings or any of his/her family, officers, agents, volunteers, employees or other representatives, including but not limited to claims of loss or damage, harm or injury to the person or property of vendor or any of his/her family, officers, agents, employees, or other representatives, or of third persons. It is mutually agreed that no amendments, alterations or variations of this agreement shall be valid unless made in writing and agreed and signed by both parties.

The undersigned certifies that he/she is authorized to execute on behalf of the vendor and accept legal process on behalf of the business.

Vendor Signature _____ Date _____

Printed Name _____ Title _____